

Application and Contract for Exhibit and Sponsorship

(Please complete both pages of this application)

In accordance with the Rules and regulations, I (we) apply for exhibition space and/or to reserve sponsorship opportunities as specified below in the 41st Northeast Regional Meeting, Binghamton, NY, October 5-8, 2016.

Name of Contact Person: _____

Company: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Authorized Signature: _____ Date: _____

FEES

Exhibit (payment in full by September 2, 2016 to ensure full benefits.)

Commercial with power \$1,000 (Early Bird, \$800) \$ _____

Commercial Double Booth \$1,250 (Early Bird, \$1000) \$ _____

Academic \$450 (Early Bird, \$350) \$ _____

Academic, shared \$200 (Early Bird, \$150) \$ _____

Others (please specify the type and the amount): _____ \$ _____

Sponsorship (Payment in full by September 2, 2016 to ensure full benefits.)

Platinum Sponsor \$10,000 \$ _____

Gold Sponsor \$5,000 \$ _____

Silver Sponsor \$500-\$999 \$ _____

Bronze Sponsor \$250-\$499 \$ _____

Session/Event Donor variable \$ _____

Please specify the Session or Event you would like to sponsor: _____

Advertisement (Payment in full by September 2, 2016 to be included in the Meeting Program.)

Program full-page with web logo/link \$200 \$ _____

Program half-page with web logo/link \$100 \$ _____

Program quarter-page with web logo/link \$50 \$ _____

Web logo/link \$45 \$ _____

Others (please specify the type and the amount): _____ \$ _____

TOTAL AMOUNT \$ _____

Please pay 1) by credit card:

Credit Card Number: _____ Exp date (MM/YY) : _____

Cardholder's Name: _____

Billing Address: _____

Credit Card Type (visa, discover, etc.): _____

Or

**2) by check payable to: ACS Binghamton Section
(in the memo - NERM 2016)**

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For promotional purpose:

1) Please email a high resolution Logo to: bturnpen@binghamton.edu

2) Please indicate your preferred WWW URL: _____

For advertisement in the Meeting Program, please attach a copy of press quality pdf ad to the application. Please mark the correct ad type or size.

Cover ___ Full page ___ 1/2 Page ___ 1/4 Page ___ Logo ___ Others (specify) _____

Press quality pdf ad is attached (please check one) Yes No

Names and Pertinent Information of FREE Registrants

Name	Address	Email	Phone	Info from Vendors?
				Yes or No
				Yes or No
				Yes or No
				Yes or No
				Yes or No
				Yes or No

Names of the Representatives Who will Staff the Booth

1) If you pay online, please email the Completed Application with Contract to:

mpoliks@binghamton.edu

2) If pay by check, please send check and Contract to:

Dr. Elizabeth Brown
 Binghamton University Libraries
 P.O. Box 6012
 Binghamton, NY 13902-6012

(Do not write in this space)

Postmark Date: _____

Booth Assigned: _____

Approved: _____

Thank you for supporting the 41st Northeast Regional Meeting of the American Chemical Society

NORTHEAST REGIONAL MEETING EXPOSITION RULES AND REGULATIONS

1. **CONTRACT FOR SPACE:** Receipt of your signed contract by the Northeast Regional ACS Meeting, accompanied by a check for a full amount for table space rental, will constitute a contract for the right to use the space allocated. In the event of fire, labor strikes or other uncontrollable circumstances rendering the **Exposition area unfit or unavailable for use, this contract will not be binding. If such event happens prior to September 15, 2016**, a refund of one-half the rental fee will be made. Applicants must be on the official form and accompanied by a check for the full amount, in order to be honored. Cancellations cannot be honored unless the NERM 2016 ACS Meeting is able to re-sell the space. Canceled space will not be resold until all space for the Exposition has been sold.

2. **SPACE ASSIGNMENT:** The Northeast Regional ACS Meeting will endeavor to honor your choice of space. In the event that your preferred spaces have been previously assigned, the Exhibits Chair reserves the right to assign space as equitably as possible. Table assignments will be made within five (5) days after receipt of the signed contract and full payment.

3. **SPACE RENTAL:** Each space includes a 6-ft rectangular table, two side chairs and general overhead illumination. At the end of day there will be a secured room to store your equipment or valuables. For further information, please contact:

Dr. Mark Poliks

mpoliks@binghamton.edu

Dr. Megan Fegley

mfegley@binghamton.edu

4. **INSTALLATION AND TAKE-DOWN OF EXHIBITS:** Installation time starts on Wednesday, October 5, 2016 from 5:00 P.M. to 10:30 P.M. and Thursday, October 6, 2016 from 8:00 A.M. to 9:00 A.M. Unclaimed space will be reassigned with no refund of rental fees. Please remove your exhibit before 10:00 A.M. on Saturday, October 8, 2016.

5. **PROTECTION OF THE COLLEGE OF MOUNT SAINT VINCENT:** Nothing shall be pasted on, tacked, nailed, screwed or otherwise attached to columns, walls, floors, or other parts of the building or furniture. Exhibitors violating this requirement are expressly bound, at their expense, to repair any such damage to the College property, which they may cause.

6. **FIRE PRECAUTIONS:** Combustible decorations are forbidden. All packing containers, excelsior and similar material are to be removed from the floor upon completion of booth setup. The exhibitor is restricted in materials used to those that pass fire inspection by the New York Fire Department. Drapes and curtains must be flameproof. Likewise, all electrical work and electrical wiring must be approved and installed in accordance with regulations established by New York code. Volatile or flammable matter or any substance prohibited by the city departments or insurance authorities will not be permitted in the building.

7. **LIABILITY:** Exhibitors shall be fully responsible to pay for any and all damages to property owned the hotel, its owners or managers, which results from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, the hotel, its owner, managers, officers or directors, agents, employees, subsidiaries and affiliates from any damages or charges resulting from exhibitor's use of the property. Exhibitor's liability shall include all losses, cost, damages, or expenses arising from or out of by reason of any accident or bodily injury or other occurrences to any person or persons, including the exhibitor, its agents, employees, and business invitees which arise from or out of the exhibitor's occupancy and use of Exposition premises, the hotel or any part thereof. Guards will be provided, as noted, and every precaution shall be taken to insure the exhibitor against loss.

8. **EXHIBITOR'S BADGES:** Each exhibitor may receive 1-2 badges without charge depending on the booth types. Such badges entitle exhibitor's representatives admission to papers or other Meeting sponsored functions.

9. **NO SMOKING:** It is the policy of the ACS that the use of tobacco products is strictly prohibited in the Exhibit Hall (including the time during which exhibits are set-up and dismantled).